

Patient Information	Insurance	
Date	Who is responsible for this account?	
SS/HIC/Patient ID #	Relationship to Patient	
Patient Name	Insurance Co	
Last Name	Group #	
First Name Middle Initial	Is patient covered by additional insurance? Yes No	
Address	Subscriber's Name	
City	Birthdate SS#	
StateZip	Relationship to Patient	
E-mail	Insurance Co.	
Sex M F Age	Group #	
Birthdate	ASSIGNMENT AND RELEASE	
☐ Married ☐ Widowed ☐ Single ☐ Minor	I certify that I, and/or my dependent(s), have insurance coverage with	
☐ Separated ☐ Divorced ☐ Partnered for years	Name of Insurance Company(ies)	
Occupation	Dr all insurance benefits,	
Patient Employer/School	if any, otherwise payable to me for services rendered. I understand that I am financially responsible for all charges whether or not paid by insurance. I	
Employer/School Address	authorize the use of my signature on all insurance submissions.	
	The above-named doctor may use my health care information and may disclose such information to the above-named Insurance Company(ies) and their agents	
Employer/School Phone ()	for the purpose of obtaining payment for services and determining insurance benefits or the benefits payable for related services. This consent will end when	
Spouse's Name	my current treatment plan is completed or one year from the date signed below.	
Birthdate	Signature of Patient, Parent, Guardian or Personal Representative	
SS#		
Spouse's Employer	Please print name of Patient, Parent, Guardian or Personal Representative	
Whom may we thank for referring you?	Date Relationship to Patient	
Phone Numbers	Accident Information	
Home Phone ()	Is condition due to an accident? Yes No	
Cell Phone ()	Date	
Best time and place to reach you	Type of accident ☐ Auto ☐ Work ☐ Home ☐ Other	
Name	To whom have you made a report of your accident? ☐ Auto Insurance ☐ Employer ☐ Worker Comp. ☐ Other	
Relationship	Attorney Name (if applicable)	
Home Phone ()	maniey rame (ii applicable)	
Work Phone ()		
Patient C	ondition	
Reason for Visit		
When did your symptoms appear?		
Is this condition getting progressively worse? Yes No Unknown	wn Vn	
Mark an X on the picture where you continue to have pain, numbness, or the severity of your pain an a scale from 1 (least rain) to 10 (severe		
Rate the severity of your pain on a scale from 1 (least pain) to 10 (severe Type of pain: Sharp Dull Throbbing Numb		
☐ Burning ☐ Tingling ☐ Cramps ☐ Stiffne		
How often do you have this pain?		
Is it constant or does it come and go?		
Does it interfere with your		

Health History What treatment have you already received for your condition? Medications Surgery Physical Therapy ☐ Chiropractic Services ■ None Other Name and address of other doctor(s) who have treated you for your condition ___ Date of Last: Physical Exam_ Spinal X-Ray_ Blood Test Spinal Exam_ Chest X-Ray_ **Urine Test** Dental X-Ray_ MRI, CT-Scan, Bone Scan Place a mark on "Yes" or "No" to indicate if you have had any of the following: AIDS/HIV ☐ Yes ☐ No Diabetes ☐ Yes ☐ No Migraine Rheumatic Fever ☐ Yes ☐ No Alcoholism Headaches ☐ Yes ☐ No ☐ Yes ☐ No Emphysema ☐ Yes ☐ No Scarlet Fever Yes ☐ No Miscarriage ☐ Yes ☐ No Allergy Shots Yes No **Epilepsy** ☐ Yes ☐ No Stroke ☐ Yes ☐ No Mononucleosis ☐ Yes ☐ No Anemia Yes ☐ No Fractures ☐ Yes ☐ No Suicide Attempt ☐ Yes ☐ No Multiple Sclerosis ☐ Yes ☐ No Anorexia Yes ☐ No Glaucoma ☐ Yes ☐ No Thyroid Problems ☐ Yes ☐ No Mumps ☐ Yes ☐ No Appendicitis Yes ☐ No Goiter Yes No Tonsillitis ☐ Yes ☐ No Osteoporosis ☐ Yes ☐ No Arthritis ☐ Yes ☐ No Gonorrhea ☐ Yes ☐ No Tuberculosis ☐ Yes ☐ No Pacemaker ☐ Yes ☐ No Asthma ☐ Yes ☐ No Gout ☐ Yes ☐ No Tumors, Growths ☐ Yes ☐ No Parkinson's Bleeding Heart Disease ☐ Yes ☐ No Typhoid Fever ☐ Yes ☐ No Disease ☐ Yes ☐ No Disorders ☐ Yes ☐ No Hepatitis ☐ Yes ☐ No **Ulcers** Yes No Pinched Nerve ☐ Yes ☐ No Breast Lump ☐ Yes ☐ No Hernia ☐ Yes ☐ No Vaginal Infections ☐ Yes ☐ No Pneumonia ☐ Yes ☐ No **Bronchitis** ☐ Yes ☐ No Herniated Disk ☐ Yes ☐ No Venereal Disease ☐ Yes ☐ No Polio Yes No Bulimia Yes ☐ No Herpes ☐ Yes ☐ No Whooping Cough ☐ Yes ☐ No Prostate Problem ☐ Yes ☐ No Cancer Yes ☐ No High Cholesterol ☐ Yes ☐ No Other Prosthesis ☐ Yes ☐ No ☐ Yes ☐ No Cataracts Kidney Disease ☐ Yes ☐ No Psychiatric Care ☐ Yes ☐ No Chemical Liver Disease ☐ Yes ☐ No Dependency ☐ Yes ☐ No Rheumatoid Measles ☐ Yes ☐ No Arthritis ☐ Yes ☐ No Chicken Pox ☐ Yes ☐ No EXERCISE WORK ACTIVITY **HABITS** ☐ None ☐ Sitting ☐ Smoking Packs/Day ☐ Moderate □ Standing Alcohol Drinks/Week ☐ Daily ☐ Light Labor Coffee/Caffeine Drinks Cups/Day ☐ Heavy ☐ Heavy Labor ☐ High Stress Level Reason Are you pregnant? Yes No Due Date Injuries/Surgeries you have had Description Date Falls Head Injuries **Broken Bones** Dislocations Surgeries Allergies **Medications** Vitamins/Herbs/Minerals Pharmacy Name_ Pharmacy Phone (____) __

CONSENT TO EXAM/TREAT

The undersigned consents to examination which may include physical, orthopedic, neurological, laboratory and radiographic as needed to evaluate and or diagnose the patient.

The undersigned also consents to therapeutic procedures as are deemed necessary by their doctor in the course of treatment. These therapeutic procedures may include any of the following: spinal and extra spinal manipulation/adjustment, ice, heat, electrical muscle stimulation, ultrasound, soft tissue manipulation, taping, exercise, nutritional supplementation and any other procedure as prescribed by the doctor.

The staff of this office does everything within their power to minimize any risk involved in any procedure. In spite of that, there is a very small risk of complications. These complications can include, but are not limited to, increased pain, swelling, bruising, sensory changes, bleeding, fracture, dizziness, weakness or stroke. Again, complications are exceedingly rare. However, it is necessary to inform you of their possibility.

I have read the above information and by my signature give my consent for evaluation, examination and treatment. I understand that I may question any procedure at any time. I also understand that I may decline any procedure I am not completely comfortable with.

PRINTED NAME:		
SIGNATURE:		~~~
DATE:		

NOTICE OF PRIVACY

This is official notice to the patients of Mankamyer Chiropractic and Rehabilitation, PC of your privacy rights under the Health Insurance Privacy and Portability Act. Under that act, certain information is considered protected health information (PHI). The information regarding the use of PHI in this office is contained in a binder for you to review. You can review this at any time, or you are entitled to a copy of it.

I give my permission for Mankamyer Chiropractic and Remessages regarding appointments, diagnostic testing, acco	habilitat unt and	tion, PC to leave /or insurance issues on:
My answering machine	yes	no
With family members	yes	no
If circled yes, please specify:	No. of the Mary Sugardian	
My place of employment (RE: appointments only)	yes	no
This office endeavors to provide continuity of care for you reporting on your condition and treatment to your primary		
By signing below, you are acknowledging you have been in	informed	d of the above.
Signed	Date	

RECORDS RELEASE MANKAMYER CHIROPRACTIC AND REHABILITATION, PC DR. KENNETH MANKAMYER (301) 895-5100 FAX (301) 895-5468

TO:		
I hereby r	equest the release of the co	omplete medical record of:
Patient name:		Date of birth:
TO:	Mankamyer Chiropract Dr. Kenneth Mar P.O. Box 2 Grantsville, MD	26
	ient or guardian:	Date:

MANKAMYER CHIROPRACTIC AND REHABILITATION, PC

FINANCIAL POLICY

If you are covered by Insurance:

Our office will accept your insurance on assignment. However, it must be fully understood that your insurance policy is a contract between you and your insurance company. As the insurance contract is between you and the insurance company alone, it is you who is responsible for the bill, regardless of insurance coverage determination. Our office will not enter into a dispute with your insurance company over policy limitations or issues. This is your responsibility and obligation. All charges incurred are your responsibility. Our office will file your claims for you and assist you in every way possible to ensure benefit recovery.

- 1. At the beginning of your treatment our office will make every attempt to verify your policy benefits, however, this office **DOES NOT** guarantee your insurance policy or payments. It is your responsibility to know the terms of your insurance coverage, any exclusion, as well as obtain any referral as necessary.
- 2. Payment is expected at the time of service. This includes deductible, co-payment or any co-insurance. It is illegal to waive these fees.
- 3. Affordable payment options are available in certain cases.
- 4. If your insurance company mails a check directly to you for our services, you must bring the misdirected check to our office within 48 hours.
- 5. Any supplements or supplies, such as wobble boards or exercise balls, recommended by Dr. Mankamyer ARE NOT covered by insurance and therefore you are responsible for full payment at the time of purchase.
- 6. We will be happy to complete any additional form(s) related to your condition, such as Motor Vehicle, hunting, AFLAC, at a charge of \$10.00.
- 7. Payments can be made with VISA, MasterCard, Discover, debit card, cash or personal check. There will be a \$36.00 service charge on all returned checks unpaid by your bank.
- 8. Delinquent Accounts beyond 90 days from last date of treatment will be subject to interest at 1.5% per month or 18% per year. In the event that our office refers your account to collection the undersigned agrees to pay any court costs, collection costs or attorney fees as incurred by our office.

I have read and understand the policy regarding assignment and payment. I realize that I am responsible for all charges incurred by me at this office.

Patient's Signature	Date	

MANKAMYER CHIROPRACTIC AND REHABILITATION, PC

FINANCIAL POLICY

If you are not covered by Insurance:

Our office is committed to providing our patients with unparalleled excellence in care. We recognize that you may have concerns regarding our financial policies. Please feel free to ask us any questions that you may have regarding our financial policy.

- 1. Patients without insurance are expected to make payment in full at the time of service.
- 2. Any supplements or supplies, such as wobble boards or exercise balls, recommended by Dr. Mankamyer will be due in full at the time of purchase.
- 3. We will be happy to complete any additional form(s) related to your condition, such as Motor Vehicle, hunting, AFLAC, at a charge of \$10.00.
- 4. Affordable payment options are available in certain cases.
- 5. We do offer a time of service discount on chiropractic adjustments and physical therapy modalities.
- 6. Payments can be made with VISA, MasterCard, Discover, debit card, cash or personal check. There will be a \$36.00 service charge on all returned checks unpaid by your bank.
- 7. Delinquent Accounts beyond 90 days from last date of treatment will be subject to interest at 1.5% per month or 18% per year. In the event that our office refers your account to collection the undersigned agrees to pay any court costs, collection costs or attorney fees as incurred by our office.

I have read and understand the policy regarding assignment and payment. I realize that I am responsible for all charges incurred by me at this office.

Patient's Signature	Date	

B. Patient Name:	C. Identification Number:			
	ary Notice of Noncoverage (
NOTE: If Medicare doesn't pay for D.	below, you may have to	рау.		
Medicare does not pay for everything, even some care that you or your health care provider have good reason to think you need. We expect Medicare may not pay for the D below.				
D.	E. Reason Medicare May Not Pay:			
G0283= EMS 99201= Exam 98940= Adjustment 98941= Adjustment	Not a covered service Not a covered service Medicare only covers 80% Medicare only covers 80%	\$10 \$35 \$5.66 \$8.00		
Note: If you choose Option 1 or	whether to receive the D. 7 2, we may help you to use any other in: Medicare cannot require us to do this.	_iisted above. surance		
□ OPTION 1. I want the D also want Medicare billed for an officia Summary Notice (MSN). I understand payment, but I can appeal to Medicar does pay, you will refund any payment □ OPTION 2. I want the D ask to be paid now as I am responsible □ OPTION 3. I don't want the D	listed above. You may ask to be position on payment, which is sent to rethat if Medicare doesn't pay, I am response by following the directions on the MSN is I made to you, less co-pays or deducting listed above, but do not bill Medicare for payment. I cannot appeal if Medicare work cannot appeal to see if Medicare work.	ne on a Medicare nsible for N. If Medicare bles. care. You may are is notbilled. h this choice I		
H. Additional Information:				
his notice or Medicare billing, call 1-800	official Medicare decision. If you have -MEDICARE (1-800-633-4227/TTY: 1-8 eived and understand this notice. You also	77-486-2048).		
CMS does not discriminate in its palternative format, please call: 1-800	programs and activities. To request this public ARE or email: AltFormatReque	ublication in an est@cms.hhs.gov.		

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0938-0566. The time required to complete this information collection is estimated to average 7 minutes per response, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. If you have comments concerning the accuracy of the time estimate or suggestions for improving this form, please write to: CMS, 7500 Security Boulevard, Attn: PRA Reports Clearance Officer, Baltimore, Maryland 21244-1850.

A. Notifier: MANKAMYER CHIROPRACTIC

NECK DISABILITY INDEX

THIS QUESTIONNAIRE IS DESIGNED TO HELP US BETTER UNDERSTAND HOW YOUR NECK PAIN AFFECTS YOUR ABILITY TO MANAGE EVERYDAY -LIFE ACTIVITIES. PLEASE MARK IN EACH SECTION THE **ONE BOX** THAT APPLIES TO YOU. ALTHOUGH YOU MAY CONSIDER THAT TWO OF THE STATEMENTS IN ANY ONE SECTION RELATE TO YOU, PLEASE MARK THE BOX THAT **MOST CLOSELY** DESCRIBES YOUR PRESENT -DAY SITUATION.

SECTION 1 - PAIN INTENSITY	SECTION 6 - CONCENTRATION
☐ I have no pain at the moment.☐ The pain is very mild at the moment.☐ The pain is moderate at the moment.☐ The pain is fairly severe at the moment.☐ The pain is very severe at the moment.☐ The pain is the worst imaginable at the moment.☐	 □ I can concentrate fully without difficulty. □ I can concentrate fully with slight difficulty. □ I have a fair degree of difficulty concentrating. □ I have a lot of difficulty concentrating. □ I have a great deal of difficulty concentrating. □ I can't concentrate at all.
SECTION 2 - PERSONAL CARE	Section 7 - Sleeping
☐ I can look after myself normally without causing	
extra pain.	I have no trouble sleeping.My sleep is slightly disturbed for less than 1 hour.
□ I can look after myself normally, but it causes extra pain.	My sleep is mildly disturbed for up to 1-2 hours.
☐ It is painful to look after myself, and I am slow and careful.	 My sleep is moderately disturbed for up to 2-3 hours. My sleep is greatly disturbed for up to 3-5 hours.
☐ I need some help but manage most of my personal of	Date to the state of the state
 □ I need help every day in most aspects of self -care. □ I do not get dressed. I wash with difficulty and 	
stay in bed.	
SECTION 3 - LIFTING	Section 8 - Driving
☐ I can lift heavy weights without causing extra pain.	☐ I can drive my car without neck pain.
□ I can lift heavy weights, but it gives me extra pain.	I can drive as long as I want with slight neck pain.
 Pain prevents me from lifting heavy weights off the floor but I can manage if items are conveniently 	I can drive as long as I want with moderate neck pain.I can't drive as long as I want because of moderate
positioned, ie. on a table.	neck pain.
 Pain prevents me from lifting heavy weights, but I can manage light weights if they are conveniently 	 I can hardly drive at all because of severe neck pain. I can't drive my care at all because of neck pain.
positioned. I can lift only very light weights.	a zoun curitorniy date at an adducted tribuni pani.
☐ I cannot lift or carry anything at all.	Section 9 - Reading
SECTION 4 - WORK	I can read as much as I want with no neck pain.I can read as much as I want with slight neck pain.
☐ I can do as much work as I want.	I can read as much as I want with moderate neck pain.
☐ I can only do my usual work, but no more. ☐ I can do most of my usual work, but no more.	 I can't read as much as I want because of moderate neck pain.
I can't do my usual work.	☐ I can't read as much as I want because of severe
☐ I can hardly do any work at all.☐ I can't do any work at all.☐	neck pain. □ I can't read at all.
a real cas any work at an	
SECTION 5 - HEADACHES	SECTION 10 - RECREATION
☐ I have no headaches at all.	I have no neck pain during all recreational activities.
 I have slight headaches that come infrequently. I have moderate headaches that come infrequently. 	 I have some neck pain with all recreational activities. I have some neck pain with a few recreational activities.
☐ I have moderate headaches that come frequently.	I have neck pain with most recreational activities.
I have severe headaches that come frequently.	I can hardly do recreational activities due to neck pain.
□ I have headaches almost all the time.	 I can't do any recreational activities due to neck pain.
Dament Name	DATE
PATIENT NAME	

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SCORE

BENCHMARK -5 = ___

Oswestry Low Back Pain Disability Questionnaire

Instructions

This questionnaire has been designed to give us information as to how your back or leg pain is affecting your ability to manage in everyday life. Please answer by checking ONE box in each section for the statement which best applies to you. We realise you may consider that two or more statements in any one section apply but please just shade out the spot that indicates the statement which most clearly describes your problem.

Section 1 – Pain intensity		Section 3 – Lifting	
	I have no pain at the moment		I can lift heavy weights without extra pain
	The pain is very mild at the moment		I can lift heavy weights but it gives extra pain
	The pain is moderate at the moment		Pain prevents me from lifting heavy weights off
	The pain is fairly severe at the moment		the floor, but I can manage if they are conveniently placed eg. on a table
	The pain is very severe at the moment		Pain prevents me from lifting heavy weights,
	The pain is the worst imaginable at the moment		but I can manage light to medium weights if they are conveniently positioned
			I can lift very light weights
Sec	tion 2 – Personal care (washing, dressing etc)		I cannot lift or carry anything at all
	I can look after myself normally without		
	causing extra pain	Sec	tion 4 – Walking*
		Sec	ction 4 – Walking* Pain does not prevent me walking any distance
	causing extra pain I can look after myself normally but it causes extra pain It is painful to look after myself and I am	Sec	The second secon
	I can look after myself normally but it causes extra pain It is painful to look after myself and I am slow and careful I need some help but manage most of my	Sed	Pain does not prevent me walking any distance Pain prevents me from walking more than
	causing extra pain I can look after myself normally but it causes extra pain It is painful to look after myself and I am slow and careful I need some help but manage most of my personal care I need help every day in most aspects of	Sec	Pain does not prevent me walking any distance Pain prevents me from walking more than 1 mile Pain prevents me from walking more than
	causing extra pain I can look after myself normally but it causes extra pain It is painful to look after myself and I am slow and careful I need some help but manage most of my personal care		Pain does not prevent me walking any distance Pain prevents me from walking more than 1 mile Pain prevents me from walking more than 1/2 mile Pain prevents me from walking more than

Section 5 – Sitting		Section 8 – Sex life (if applicable)		
	I can sit in any chair as long as I like		My sex life is normal and causes no extra pain	
	I can only sit in my favourite chair as long as I like		My sex life is normal but causes some extra pain	
	Pain prevents me sitting more than one hour		My sex life is nearly normal but is very painful	
	Pain prevents me from sitting more than 30 minutes		My sex life is severely restricted by pain	
			My sex life is nearly absent because of pain	
	Pain prevents me from sitting more than 10 minutes		Pain prevents any sex life at all	
	Pain prevents me from sitting at all	Sec	tion 9 – Social life	
Sec	ction 6 – Standing		My social life is normal and gives me no extra pain	
	I can stand as long as I want without extra pain		My social life is normal but increases the	
	I can stand as long as I want but it gives me extra pain	Ш	degree of pain	
	Pain prevents me from standing for more than 1 hour		Pain has no significant effect on my social life apart from limiting my more energetic interests eg, sport	
	Pain prevents me from standing for more than 30 minutes		Pain has restricted my social life and I do not go out as often	
	Pain prevents me from standing for more than 10 minutes		Pain has restricted my social life to my home	
	Pain prevents me from standing at all		I have no social life because of pain	
Soc	etion 7 – Sleeping	Sec	tion 10 – Travelling	
	My sleep is never disturbed by pain		I can travel anywhere without pain	
	My sleep is occasionally disturbed by pain		I can travel anywhere but it gives me extra pain	
	Because of pain I have less than 6 hours sleep		Pain is bad but I manage journeys over two hours	
	Because of pain I have less than 4 hours sleep		Pain restricts me to journeys of less than one	
	Because of pain I have less than 2 hours sleep		hour	
	Pain prevents me from sleeping at all		Pain restricts me to short necessary journeys under 30 minutes	
			Pain prevents me from travelling except to receive treatment	

References

 Fairbank JC, Pynsent PB. The Oswestry Disability Index. Spine 2000 Nov 15;25(22):2940-52; discussion 52.